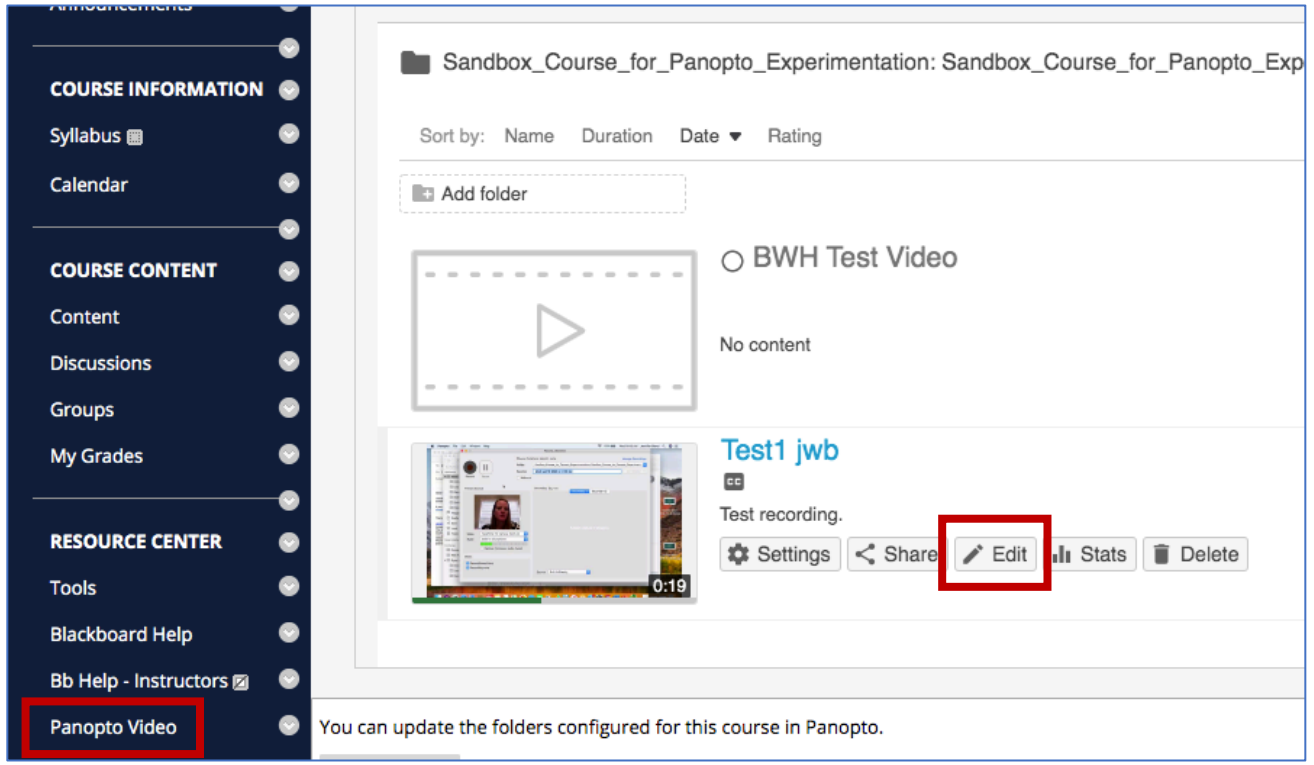
Panopto Do-it-Yourself Captioning

Open the Panopto Video Editor from Blackboard

Once you have enabled Panopto in Blackboard and recorded a video:

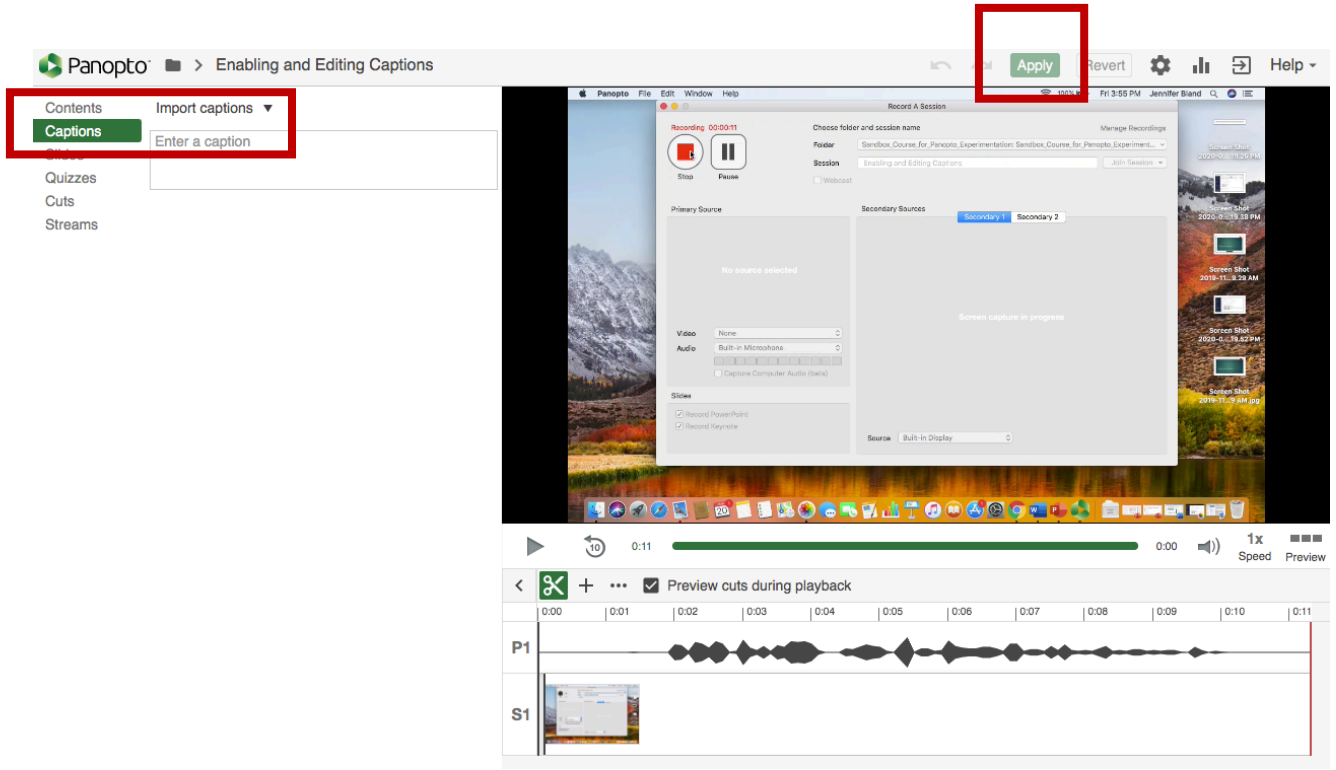
- Navigate to the Panopto Video tool under the Resource Center in your course.
- Hover over the video thumbnail to make the toolbar visible.
- Choose “Edit”
- The Panopto Video editor will open in a new tab in your browser.



Import Captions

In the Panopto Video Editor:

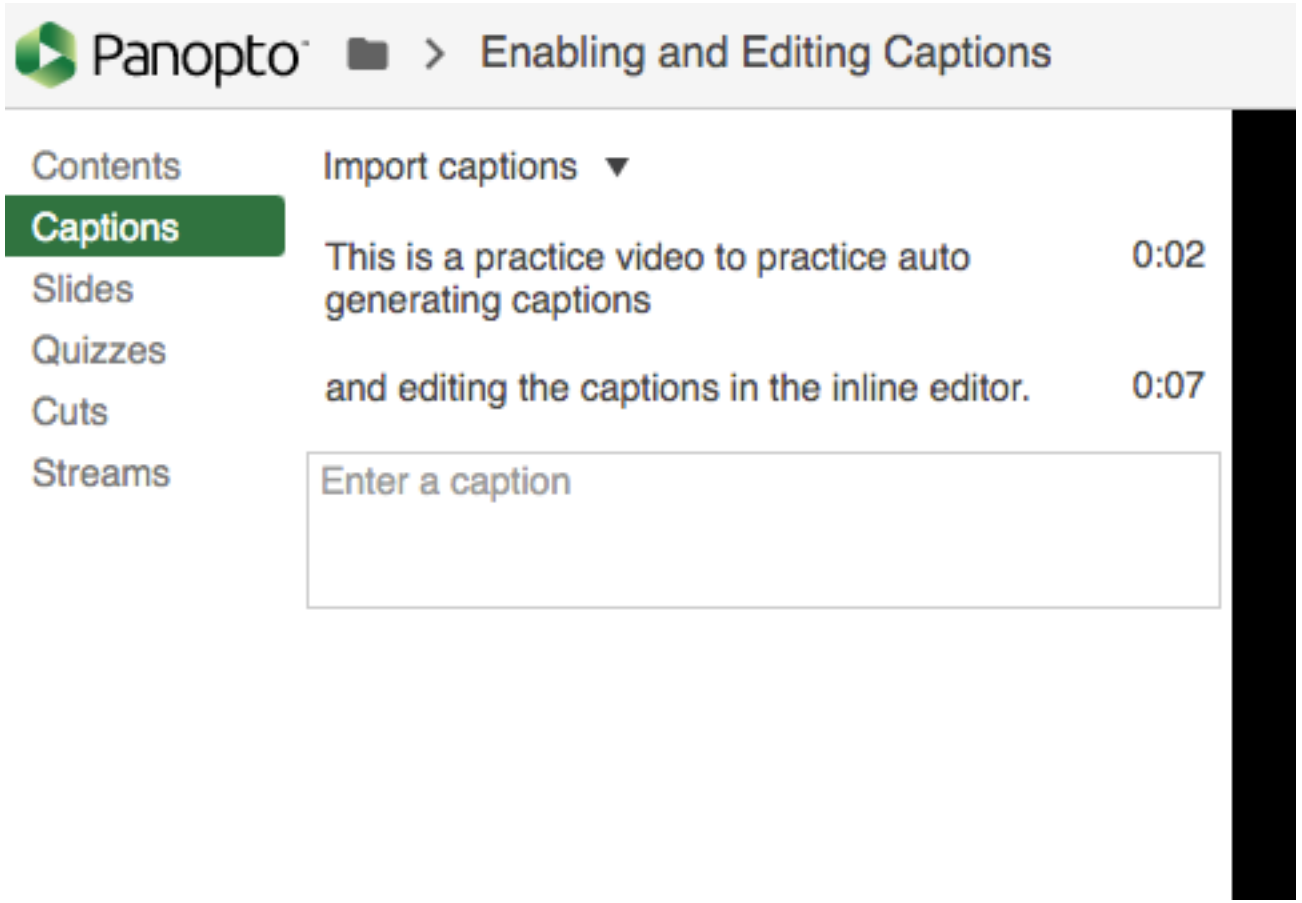
- Click the Captions option from the menu on the left.
- Click the drop-down arrow to the right of the words “Import Captions.”
- Choose “Import Automatic Captions.”*
- Captions will display to the left of the video in an in-line editor with timestamps.
- Click green APPLY button to finalize the caption import.



*If you have a student with a captioning accommodation through SDS, automatic captions MUST be edited.

Edit and Save Captions

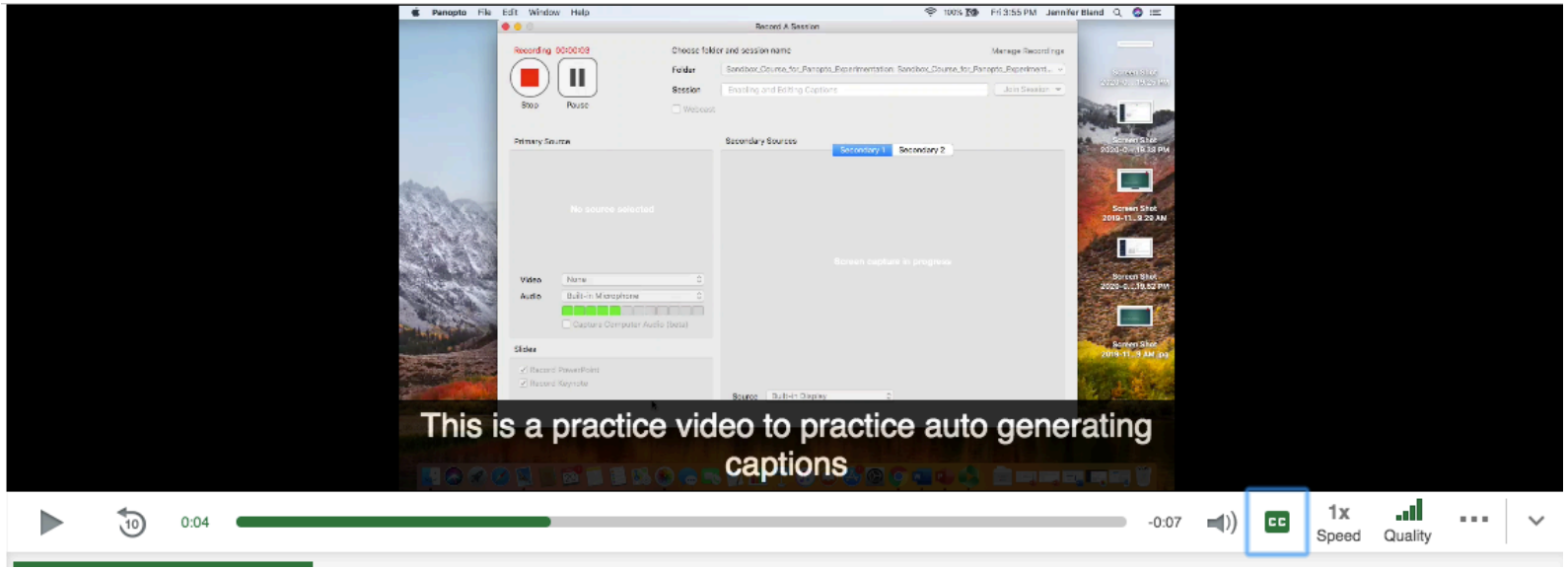
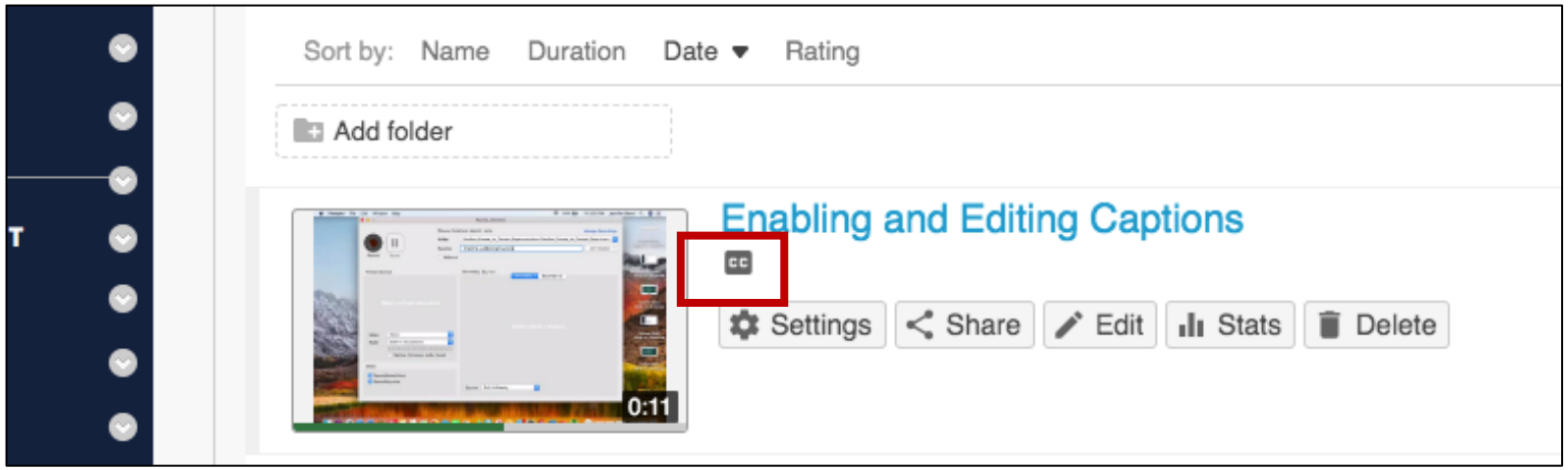
- You can edit the imported captions within the lines of text.
- After making changes, be sure to click the green Apply button above the video as shown in the previous slide.
- Close the editor when prompted and view the captions on your video.



Verify and View Captions

- In Panopto: After the video editor closes, you can view the video and verify that the captions are available by looking for the green "cc" icon in the lower right of the video player.
- In Blackboard: In the Panopto video section in your course, you will see a small "cc" icon below the title of the video.
- Captions will be available even when shared when the video is embedded in Blackboard using the Build Content – Mashups feature in your course.

In Panopto Player:



In Blackboard: