

Panopto Do-it-Yourself Captioning



Panopto™

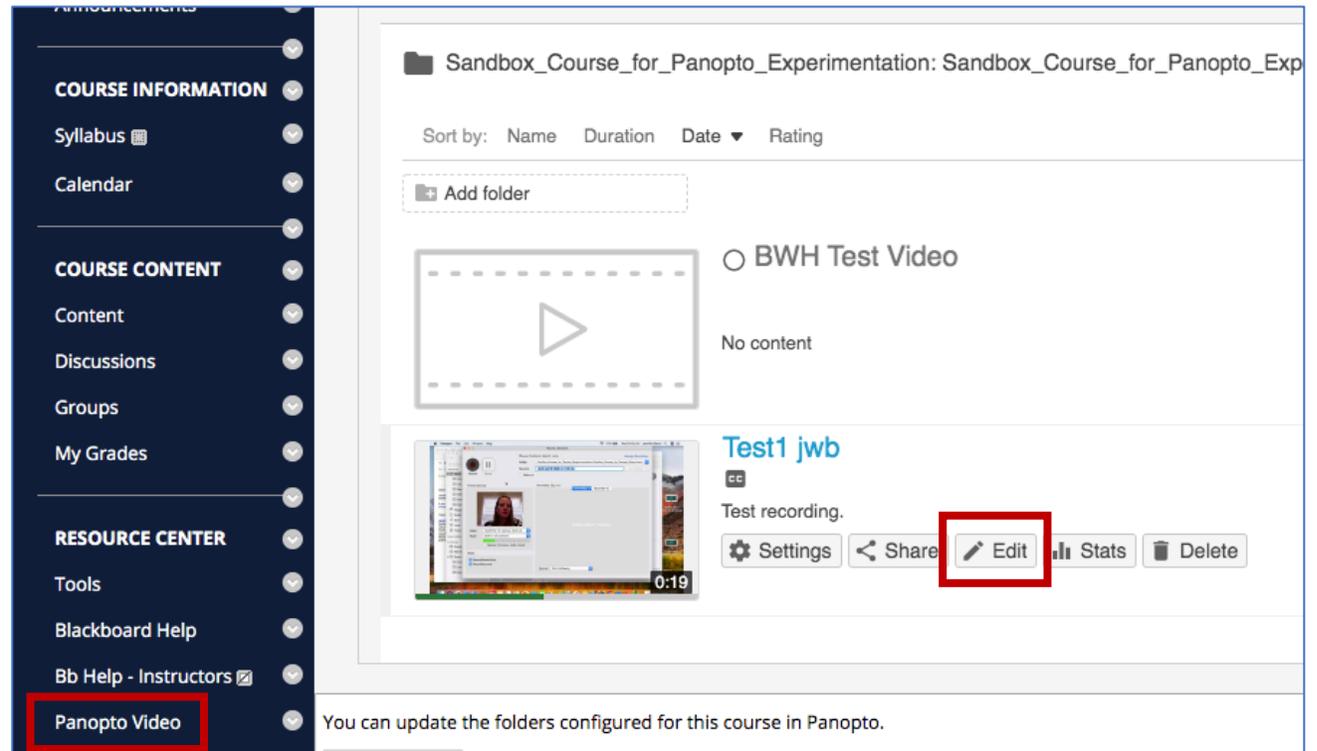


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Open the Panopto Video Editor from Blackboard

Once you have enabled Panopto in Blackboard and recorded a video:

- Navigate to the Panopto Video tool under the Resource Center in your course.
- Hover over the video thumbnail to make the toolbar visible.
- Choose “Edit”
- The Panopto Video editor will open in a new tab in your browser.



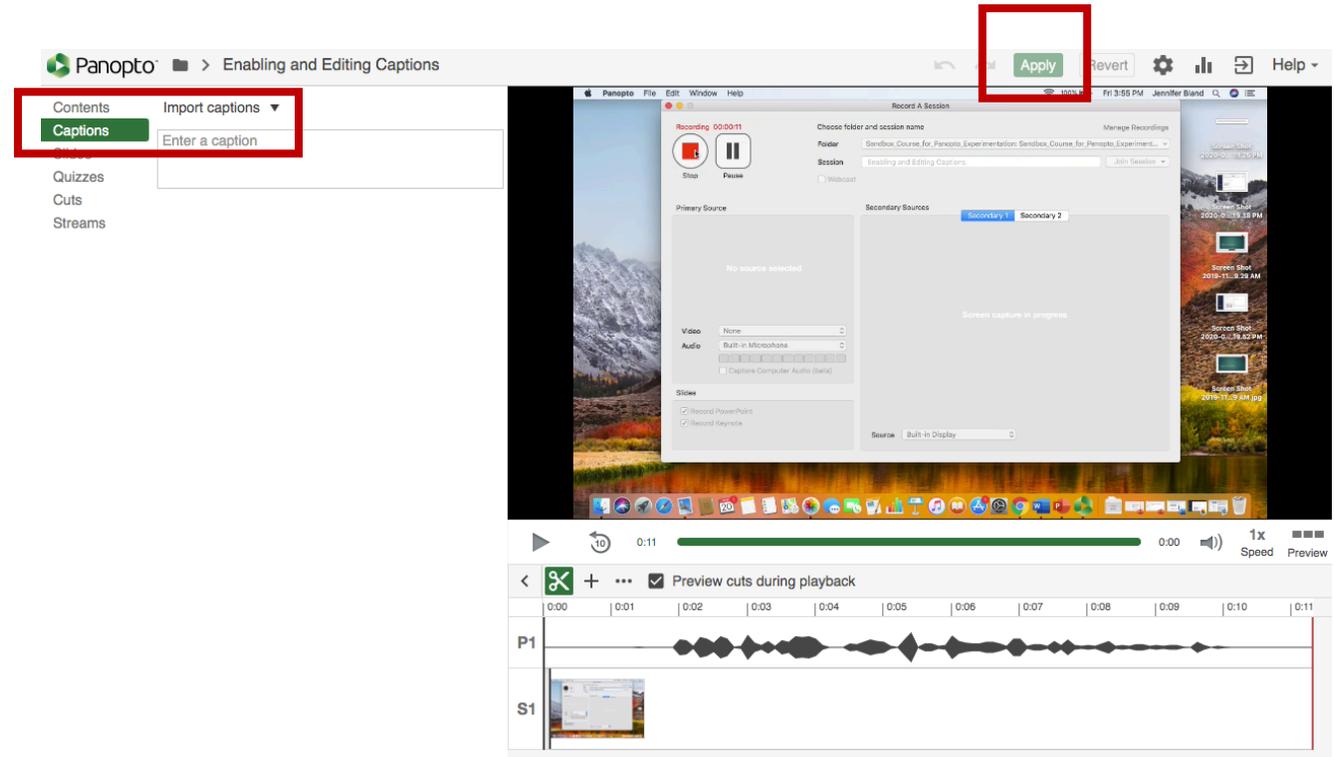
The screenshot displays the Blackboard course interface. On the left is a dark navigation sidebar with the following sections: COURSE INFORMATION (Syllabus, Calendar), COURSE CONTENT (Content, Discussions, Groups, My Grades), and RESOURCE CENTER (Tools, Blackboard Help, Bb Help - Instructors, and Panopto Video). The 'Panopto Video' option is highlighted with a red box. The main content area shows a folder named 'Sandbox_Course_for_Panopto_Experimentation: Sandbox_Course_for_Panopto_Exp'. Below the folder name are sorting options (Name, Duration, Date, Rating) and an 'Add folder' button. A video thumbnail is visible, titled 'Test1 jwb', with a duration of 0:19. A toolbar is overlaid on the bottom right of the thumbnail, containing buttons for Settings, Share, Edit (highlighted with a red box), Stats, and Delete. The text 'Test recording.' is visible above the toolbar. At the bottom of the interface, a message states: 'You can update the folders configured for this course in Panopto.'

Import Captions

In the Panopto Video Editor:

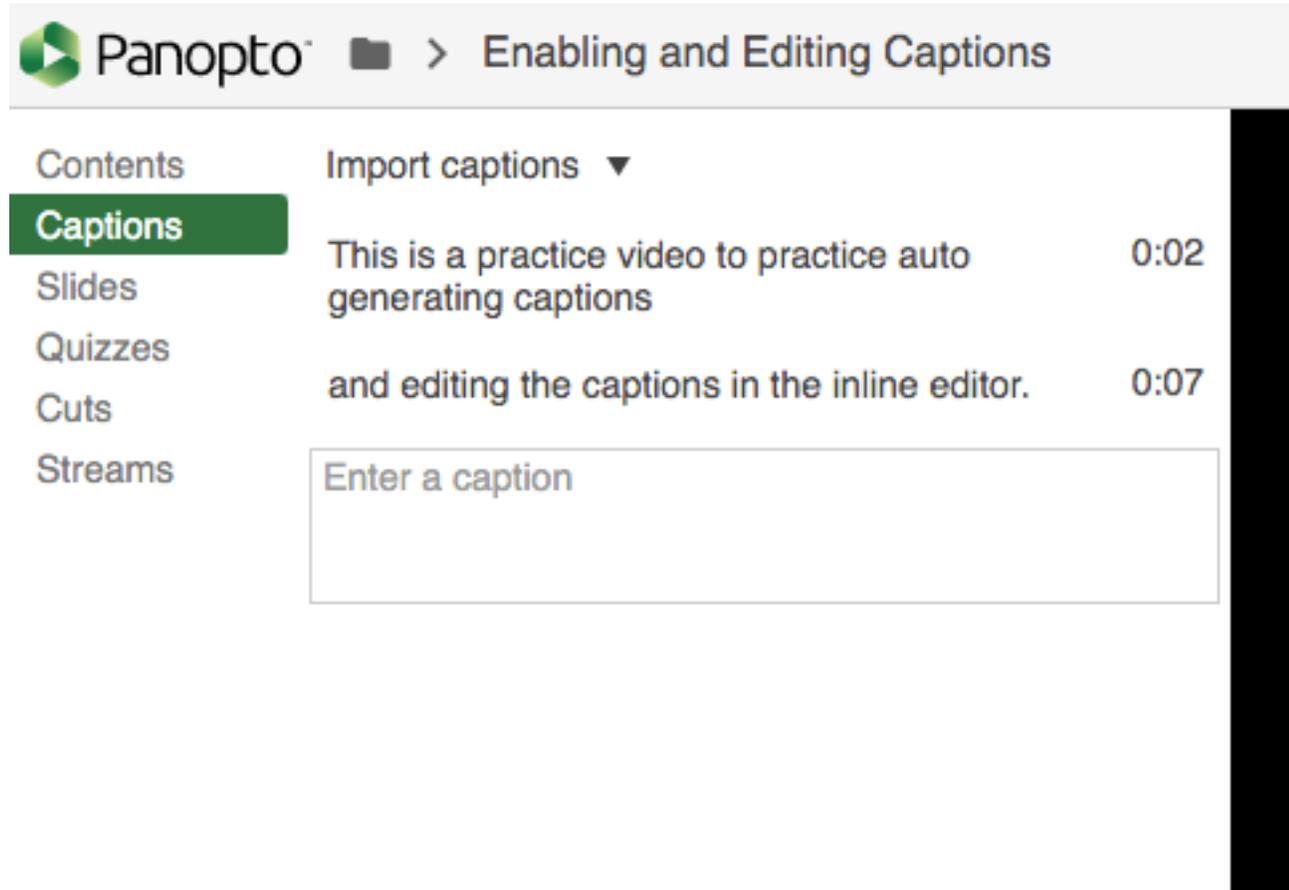
- Click the Captions option from the menu on the left.
- Click the drop-down arrow to the right of the words “Import Captions.”
- Choose “Import Automatic Captions.”*
- Captions will display to the left of the video in an in-line editor with timestamps.
- Click green APPLY button to finalize the caption import.

*If you have a student with a captioning accommodation through SDS, automatic captions MUST be edited.



Edit and Save Captions

- You can edit the imported captions within the lines of text.
- After making changes, be sure to click the green Apply button above the video as shown in the previous slide.
- Close the editor when prompted and view the captions on your video.



The screenshot shows the Panopto interface for editing captions. The breadcrumb path is "Panopto > Enabling and Editing Captions". On the left, a navigation menu includes "Contents", "Captions" (highlighted in green), "Slides", "Quizzes", "Cuts", and "Streams". The main area shows a list of captions with a dropdown menu for "Import captions". The first caption is "This is a practice video to practice auto generating captions" with a duration of 0:02. The second caption is "and editing the captions in the inline editor." with a duration of 0:07. Below the list is a text input field with the placeholder text "Enter a caption".

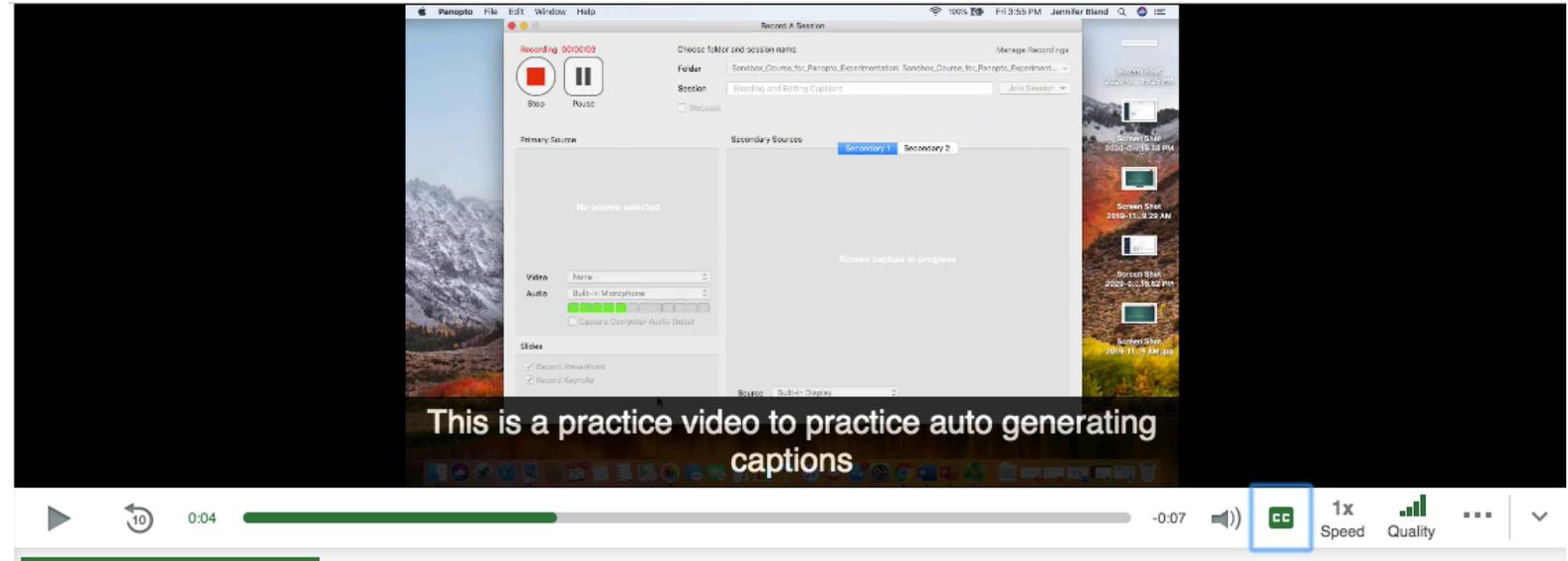
Import captions ▼		
This is a practice video to practice auto generating captions		0:02
and editing the captions in the inline editor.		0:07

Enter a caption

Verify and View Captions

- In Panopto: After the video editor closes, you can view the video and verify that the captions are available by looking for the green "cc" icon in the lower right of the video player.
- In Blackboard: In the Panopto video section in your course, you will see a small "cc" icon below the title of the video.
- Captions will be available even when shared when the video is embedded in Blackboard using the Build Content – Mashups feature in your course.

In Panopto Player:



In Blackboard:

